

Interviewing References

Please save this document as 'Host Family Last Name – References'. **Please complete 3 reference interviews for the same family in this document.** This form can be completed as a fillable PDF on the computer. **Please complete all sections of the interview and write notes on their responses.** Keep these records in a secure place.

Host family:

Name of reference:

Interviewer:

Date of call or visit:

Before beginning, introduce yourself and explain the purpose of the interview. It's important to stress that the safety of the participants is the priority and that is why we screen the host families. Tell the person that anything in the reference will remain confidential.

<p>1. Have you known this family at least three years? In what capacity?</p> <p>Yes No</p>
<p>2. Would you describe this family as responsible and dependable? Why?</p> <p>Yes No</p>
<p>3. Do you think this family would be a good host? Why?</p> <p>Yes No</p>
<p>4. Do you think the family is free from problems associated with alcohol or drugs?</p> <p>Yes No</p>
<p>5. Are you confident that all family members are free from verbal, physical, or sexually abusive behaviour? If no, please elaborate:</p> <p>Yes No</p>
<p>6. Would you place your own child in this home for a week or more? If not, why?</p> <p>Yes No</p>
<p>7. Do you recommend the applicant as a host family?</p> <p>Yes No</p>
<p>8. If you answered no to any of the questions but still recommend the family, please explain:</p>

Interviewer's signature

Date

When a host family is accepted, the group organizer must sign the reference interview.

Host family accepted

Not accepted

In-home interview required

Group Organizer's signature

Date

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